



County of Los Angeles
CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

ADOPTED

**BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES**

Board of Supervisors
GLORIA MOLINA
First District
MARK RIDLEY-THOMAS
Second District
ZEV YAROSLAVSKY
Third District
DON KNABE
Fourth District
MICHAEL D. ANTONOVICH
Fifth District

April 14, 2009

26 APRIL 14, 2009

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Supervisors:

**DEPARTMENT OF PARKS AND RECREATION:
APPROVE THE ALLOCATION OF COUNTY EXCESS FUNDS PROVIDED
UNDER THE SAFE NEIGHBORHOOD PARKS PROPOSITION OF 1996
AVAILABLE TO THE FIFTH SUPERVISORIAL DISTRICT TO THE
DEPARTMENT OF PARKS AND RECREATION FOR THE CHARLES S.
FARNSWORTH PARK REFURBISHMENT, ESTABLISH PROJECT,
APPROVE PROJECT BUDGET, APPROPRIATION ADJUSTMENT
AND THE YOUTH EMPLOYMENT PLAN
CAPITAL PROJECT NO. 87055
(FIFTH DISTRICT) (4 VOTES)**

SUBJECT

These actions will allow the Department of Parks and Recreation to apply for \$52,673 of County Excess Funds for the Charles S. Farnsworth Park Refurbishment Project.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the proposed projects are exempt from the California Environmental Quality Act for the reasons cited herein.
2. Approve the allocation of \$52,673 of County Excess Funds provided under the Safe Neighborhood Parks Proposition of 1996 available to the Fifth Supervisorial District to the Department of Parks and Recreation for the Charles S. Farnsworth Park Refurbishment Project.

"To Enrich Lives Through Effective And Caring Service"

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Intra-County Correspondence Sent Electronically Only**

3. Approve the Charles S. Farnsworth Park Refurbishment Project Budget and Capital Project Number 87055 for a total project budget of \$66,200.
4. Approve the appropriation adjustment in the amount of \$67,000 transferring \$53,000 County Excess Funds and \$14,000 Quimby Accumulated Capital Outlay Funds to fully fund the project.
5. Approve and adopt the Youth Employment Plan.
6. Authorize the Department of Parks and Recreation to implement the project through the Internal Services Department.
7. Authorize the Director of Parks and Recreation, or his designee, as agent of the County, to accept the funds, to conduct all negotiations, and to execute and submit all documents, including, but not limited to, the project agreement, amendments, and payment requests, which may be necessary for the completion of the project.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allow the Department of Parks and Recreation (Department) to apply for County Excess Funds available to the Fifth Supervisorial District and Quimby Accumulated Capital Outlay Funds to complete the Charles S. Farnsworth Park Refurbishment Project as indicated in the attached Project Budget and Schedule (Attachment A).

Pursuant to the Los Angeles County Regional Park and Open Space District (District) Procedural Guide, grant projects that exceed \$15,000 in cost must be budgeted as a capital project. Approval of the recommended actions allow the Charles S. Farnsworth Park Refurbishment Project to meet the requirement.

The proposed scope of work includes the replacement of decaying amphitheatre seating and two air conditioning unit ventilators at the Davies Building. Charles S. Farnsworth Park is located at 568 East Mount Curve Avenue in Altadena, California.

Additionally, all projects funded by the Safe Neighborhood Parks Proposition (Proposition A) require your Board's approval (Attachment B).

In a related action on today's agenda, the Regional Park and Open Space District (District) is recommending that your Board, in its capacity as their Board of Directors, allocate County Excess Funds available to the Fifth Supervisorial District for the Charles S. Farnsworth Park Refurbishment Project.

Implementation of Strategic Plan Goals

These actions are consistent with the County Strategic Plan Goals of Operational Effectiveness (Goal 1), Children, Family, and Adult Well-Being (Goal 2), and Community and Municipal Services (Goal 3) by managing our resources effectively, investing in the public infrastructure, and improving facilities used by children and families, serving the incorporated and unincorporated areas of the County.

FISCAL IMPACT/FINANCING

The total project cost for the Charles S. Farnsworth Park Refurbishment Project is \$66,200, which includes \$52,673 of County Excess Funds and \$13,527 in Quimby Accumulated Capital Outlay Funds. Approval of the attached appropriation adjustment (Attachment C) will transfer \$53,000 of County Excess Funds and \$14,000 of Quimby funds by decreasing the Park In-Lieu Fees Designation for Program Expansion to fully fund the project.

Upon your Board's approval, sufficient appropriation will be included in the Fiscal Year 2008-09 Capital Projects/Refurbishments Budget for Capital Project Number 87055 to fully fund the proposed project.

Operating Budget Impact

Based on the project description, the Department does not anticipate any one-time start-up or ongoing costs resulting from the recommended actions. The provisions of the projects have maintenance requirements that will be fulfilled with existing park staff and resources. Should the necessity arise, the Department will work with the Chief Executive Office to determine the appropriate level of maintenance and available funding.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The 1996 Proposition provides a method for determining each fiscal year the amount of funds available in the following fiscal year to fund capital improvement projects in addition to the amounts specifically identified for projects in the Safe

Neighborhood Parks Propositions of 1992 and 1996. The Board may establish additional conditions on grants of Excess Funds. The Director of Parks and Recreation is authorized to award a grant when all applicable conditions have been met. Any funds allocated by the Board, but not encumbered by award of a grant contract in the same fiscal year, shall be available for allocation in the following fiscal year. The proposed project would be funded from the County Excess Funds allocated for County projects available to the Fifth Supervisorial District.

The District's Procedural Guide, that governs Excess Funds, sets forth criteria to meet the minimum standards for capital project funding eligibility. The Charles S. Farnsworth Park Refurbishment Project meets the eligibility requirements of the District.

Pursuant to the District's Procedural Guide, a Youth Employment Plan for each District-funded project must be adopted by the governing body of the grantee at a duly noticed public meeting.

These actions have been reviewed by County Counsel.

ENVIRONMENTAL DOCUMENTATION

The proposed Charles S. Farnsworth Project is categorically exempt from California Environmental Quality Act (CEQA) according to Sections 15302 (c) and 15331 of the State CEQA Guidelines and Class 2(e) of the Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, because the proposed project provides for replacement of an existing utility system involving no expansion of capacity and for rehabilitation of historical resources.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will have no impact on other County services or projects at this facility.

The Honorable Board of Supervisors
April 14, 2009
Page 5

CONCLUSION

Please forward one adopted copy of the Board letter to the Chief Executive Office, Capital Projects Division, and one to the Department of Parks and Recreation.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:RG:DL
JSE:DJT:AC:zu

Attachments

c: County Counsel
Department of Parks and Recreation
Internal Services Department

ATTACHMENT A

**DEPARTMENT OF PARKS AND RECREATION:
APPROVE THE ALLOCATION OF COUNTY EXCESS FUNDS PROVIDED
UNDER THE SAFE NEIGHBORHOOD PARKS PROPOSITION OF 1996
AVAILABLE TO THE FIFTH SUPERVISORIAL DISTRICT TO THE
DEPARTMENT OF PARKS AND RECREATION FOR THE CHARLES S.
FARNSWORTH PARK REFURBISHMENT, ESTABLISH PROJECT,
APPROVE PROJECT BUDGET, APPROPRIATION ADJUSTMENT
AND THE YOUTH EMPLOYMENT PLAN
CAPITAL PROJECT NO. 87055
(FIFTH DISTRICT) (4 VOTES)**

I. PROJECT SCHEDULE

Description	Start Date	Completion Date
Design and bid from ISD to replace two fan coils	5/11/09	5/26/09
Design and material layout to replace lumber for benches and install concrete	5/11/09	6/9/09
Prepare DSO	5/27/09	6/8/09
ISD to order fan coils materials	6/9/09	7/10/09
Prepare purchase orders for lumber and concrete	6/9/09	7/6/09
Order lumber and concrete	7/7/09	8/11/09
ISD to install coils	7/13/09	8/14/09
Mill and paint lumber	8/12/09	9/10/09
Punchlist and final walkthrough for fan coils	8/17/09	8/24/09
Install lumber and concrete	9/14/09	11/19/09

II. PROJECT BUDGET SUMMARY

Description	Proposed Budget
DSO to replace fan coils	\$26,000
Purchase Order for lumber and concrete	\$40,200
TOTAL PROJECT BUDGET	\$66,200

COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
CHARLES S. FARNSWORTH PARK REFURBISHMENT PROJECT
(C.P. NO. 87055)
YOUTH EMPLOYMENT PLAN

BACKGROUND (Scope of Work)

The scope of work includes the replacement of decaying amphitheatre seating and two air conditioning unit ventilators at the Davies Building in Farnsworth Park.

Tasks that may be performed by At-Risk Youth

None. This project will be performed by ISD utilizing a purchase order and DSO.

Estimated Cost of Youth Employment

N/A

Method of Youth Employment

The Department of Parks and Recreation has full time and part-time youth employed in various areas of the Department through its Youth Enhancing Parks Program (YEPP). This program allows youth to work on projects based on their training, experience, and physical class, as qualified. Youth generally perform pre-construction, post construction, and general maintenance and servicing of the project sites. Youth are managed and supervised by Department staff. In addition, the Department requires contractors to make a good faith effort to employ at-risk youth from the community in which the project is being carried out, in compliance with the County's definition of "at-risk youth". The Department also has contracts with two conservation corps groups to perform as-needed services suitable for youth.

Youth Employment Goal:

Under the provisions of Los Angeles County Regional Park and Open Space District's policy on employment of youth, the Youth Employment Minimum Obligation (YEMO) of the County of Los Angeles in the amount of \$15,739,750 (equal to fifty percent of the total maintenance and servicing funding from Proposition A of 1992 and 1996) has been met; however, the Department actively pursues employment opportunities for at-risk youth on all projects if feasible.

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RECREATION FOR THE CHARLES S. FARNSWORTH PARK REFURBISHMENT,
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ADJUSTMENT AND THE YOUTH EMPLOYMENT PLAN
CAPITAL PROJECT NO. 87055
(FIFTH DISTRICT) (4 VOTES)**

FY 2008-09

FINANCIAL SOURCES:

Department of Parks & Recreation
Capital Project/Refurbishments
Various 5th District (5)
Park Improvements
Fixed Assets – B & I
A01-CP-6014-65043-77112
Decrease Appropriation 53,000

Department of Parks & Recreation
Capital Project/Refurbishments
Charles S. Farnsworth Park (5)
Refurbishment
Rev.: Reg Park & Open Space DT/CP
A01-CP-91-R400-65043-87055
Increase Revenue 53,000

Department of Parks & Recreation
Capital Project/Refurbishments
Park in-Lieu Fees Special Fund
J06-3017
Designation for Program Expansion
Decrease Designation 14,000

Department of Parks & Recreation
Capital Project/Refurbishments
Charles S. Farnsworth Park (5)
Refurbishment
A01-CP-92-R401-65043-87055
Rev.: Charges for Services Quimby/CP
Increase Revenue 14,000

134,000**FINANCIAL USES:**

Department of Parks and Recreation
Capital Project/Refurbishments
Various 5th District (5)
Park Improvements
Rev.: Reg Park & Open Space DT/CP
A01-CP-91-R400-65043-77112
Decrease Revenue 53,000

Department of Parks & Recreation
Capital Project/Refurbishments
Park in-Lieu Fees Special Fund
J06-PK-65011-5500
Other Charges
Increase Appropriation 14,000

Department of Parks and Recreation
Capital Project/Refurbishments
Charles S. Farnsworth Park (5)
Refurbishment
A01-CP-6014-65043-87055
Fixed Assets – B & I
Increase Appropriation 67,000

134,000

Justification: Adjustment is necessary to increase the revenue and appropriation to establish the Charles S. Farnsworth Park Refurbishment project.

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. No. 060

DEPARTMENT OF Chief Executive Office

2009

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2008-09

4 - VOTES

SOURCES

SEE ATTACHED DETAILS

USES

SEE ATTACHED DETAILS

SUMMARY TOTAL: \$134,000

SUMMARY TOTAL: \$134,000

JUSTIFICATION

Adjustment is necessary to increase the revenue and appropriation in order to fully fund the Charles S. Farnsworth Park Refurbishment project.

ADOPTED BOARD OF SUPERVISORS COUNTY OF LOS ANGELES

David Jan Takata, Senior Manager, CEO

CHIEF EXECUTIVE OFFICER'S REPORT APR 14 2009

SACHI A. HAMAI EXECUTIVE OFFICER

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR --

ACTION

APPROVED AS REQUESTED

AS REVISED

✓

RECOMMENDATION

April 1

20 09

John S. Edmister CHIEF EXECUTIVE OFFICER

AUDITOR-CONTROLLER BY

Conroy

APPROVED (AS REVISED): BOARD OF SUPERVISORS

20

NO. 185

March 18 20 09

BY

DEPUTY COUNTY CLERK

26 of APR 14, 2009

SEND 6 COPIES TO THE AUDITOR-CONTROLLER